



Position Description

Public Relations Senior Account Executive

Vehr Communications, LLC, is a public relations firm providing a broad range of strategic communications services to a growing and diverse group of public and private, for-profit and non-profit clients. Vehr Communications understands that meaningful outcomes can be achieved with clear objectives, solid strategies, disciplined creativity, flawless execution and hard work – really hard work. We listen very well. We challenge our clients to see opportunities and partner with them to deliver the results that matter most. And, we have fun in the process.

Public Relations Senior Account Executive: Vehr Communications, LLC, seeks candidates with the talent and experience to directly provide strategic counsel to clients, manage client relationships and account service teams. We are seeking someone with five to eight years of agency or corporate experience. Broad experience in B2B and B2C PR practice is required, as is demonstrated understanding of and experience in the use of social (new) media. We seek individuals who are self-motivated, team-oriented, proactive, results-focused, flexible and able to have fun while working hard.

Position Relationships: Vehr Communications, LLC is a new and growing company. We were founded in 2007. A Senior Account Executive has the opportunity to work directly with every employee of Vehr Communications as the organization grows to meet the needs of its growing base of clients.

Position Duties and Responsibilities:

- Demonstrate a passion to serve the client and to learn about its business.
- Provide insightful strategic advice and counsel to clients.
- Support and participate in business development efforts for Vehr Communications.
- Be a leader, mentor and role model for the growing staff of Vehr Communications.
- Provide flawless, clear and concise written communications support on behalf of clients.
- Think in advance of clients' needs and provide proactive counsel to them at every opportunity.
- Lead colleagues in the development of strategic communications programs on behalf of clients.
- Be a student and practitioner of new media.
- Fully engage as a team member with colleagues and with clients.

- Think creatively and in a disciplined manner to position clients positively with target audience(s).
- Accept assignments and responsibilities with enthusiasm and clear demonstration of a desire to learn and grow as a professional communicator.
- Be honest, always, with clients, colleagues and yourself.
- Have fun and find balance in your life.

Specific requirements include:

- Exceptional written communications skills
- Demonstrated creativity in the practice of PR
- Significant past public relations experience
- Willingness and ability to work well in teams
- Five to eight years of agency or corporate communications experience
- Bachelor's degree (required), master's degree (preferred), in public relations, journalism, marketing, communications or related fields of study.

Vehr Communications is an Equal Opportunity Employer. We offer competitive compensation and benefits. All employees are required to sign an employment agreement that will be provided for review in advance of execution.

If interested, please forward a cover letter and resume to:

Nicholas J. Vehr, President
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